

# Chantclair Women's Golf League Constitution

## "By-Laws"

### Article I – Name, Purpose and Location

- a) Organization shall be known as **Chantclair Women's Golf League**
- b) The purpose of the Club shall be to promote and encourage the game of golf for women.
- c) The location of this Club shall be Chantclair Golf Course, Colchester, CT.

### Article II – Membership

- a) The membership of the organization shall not exceed one hundred (100) active members in any one season. The first preference for membership shall be for members in good standing from the previous season. A member in good standing constitutes a member with all dues paid and not in censorship.
- b) All members must be at least eighteen (18) years of age.
- c) Members in good standing shall have the right to vote at any Club meetings, participate in Club events, hold an elective office and serve on any committee(s).

### Article III – Dues and Fees

- a) The annual dues of the Club shall be determined by the officers of the organization.
- b) Dues are payable before or on the first night of league play. Any member that has not paid dues is not eligible for tournament play or prize monies.
- c) Two thirds (2/3) of the dues may be held aside for tournament committee use, and the remaining one third (1/3) will go into the general fund.
- d) Three dollars (\$3.00) per playing member will be allotted toward favors or gifts for the member-guest tournament. These funds are to be used for favors and gifts only. Prize monies and refreshment costs will be part of the tournament entrance fee.
- e) No monies from dues will be set aside for "night golf". All favors, refreshments and prizes must be included in the event entrance fee.
- f) Greens fees and cart fees will be announced and posted at the beginning of the season. Full individual or family membership is available through the clubhouse as are multiple play green fees and cart cards.

### Article IV – Officers (Executive Committee)

- a) The officers of the Club shall consist of the President, the Vice President, the Secretary, the Treasurer, the Tournament Director, the Handicap Chairwoman and any other standing committee chair, appointees or elected officials.
- b) The **President** shall preside at all meetings of the Club, shall be invited to all committee meetings, and shall exercise general supervision over the Club sponsored activities. She shall request volunteers or appoint committee chairwomen as deemed necessary in the best interest of the Club.
- c) The **Vice President** shall exercise the presidential powers in the absence of the President. The Vice President shall fill in on a committee as deemed necessary. The Vice President shall be responsible for the Club's annual banquet: she shall determine a location, time and date for the event and may appoint a committee to assist her with the task. She shall be responsible for the collection of all funding for the banquet.
- d) The **Secretary** shall be responsible for recording and maintaining all minutes from all meetings of the club. She shall be responsible for all necessary mailings to the membership. She shall be responsible for the "sunshine" fund and shall send condolence or congratulatory cards to members as deemed appropriate. Any recommendation for a donation or gift above a card shall be brought to the Executive Committee for review. Funding to come

from the Club general fund. In addition, it is her responsibility to maintain the two Club plaques hanging in the clubhouse, ordering the new brass plates annually. Funding to come from the Club's general fund.

- e) The **Treasurer** shall collect all monies due the Club and distribute it as directed by the Club officers or a majority vote of Club members. She shall make a report of the financial condition for the Club at all meetings or at such time requested by the President. She shall manage all financial affairs of the Club, keeping a complete record thereof. She shall maintain a current and up-to-date list of the membership.
- f) The **Tournament Director** shall set up the rules for the Monday Night Tournament Play as well as the Club Championship. She shall determine the prizes, awards, and trophies in consultation and approval of the officers. She shall be responsible for the posting of all notices regarding tournament play as well as the Club Championship. Any proposed changes must be discussed with the Executive Committee. They in turn will determine if the change needs to be brought before the general membership for a vote. It shall be her responsibility to purchase the Championship prizes, the banquet gifts, Club gifts and officer's gifts for the annual banquet. The funding of these gifts and prizes shall be determined by the Executive Committee based on funds available.
- g) The **Handicap Chairwoman** shall be responsible for all aspects of handicaps. She shall be responsible for obtaining payment for handicap fees to the State association from the Treasurer. She shall be responsible for communicating and posting for the membership any and all changes in handicap rules or record keeping. It is her responsibility to ascertain that handicaps are filled in on the weekly sheet correctly and accurately and submitted accordingly. All new handicap sheets and cards received shall be posted in a timely manner prior to Monday night weekly tournament play.
- h) The **Rules Chairwoman** shall set the rules for regular play (other than tournament play and Club Championship). She shall be responsible for providing a listing of the course rules to all members. Any disputes or infractions on rules shall be brought to her attention. It will be her responsibility to correct or resolve the problem or bring the issue to the Executive Committee.
- i) The **Executive Committee** shall consist of the above listed officers and any additional standing chairwomen appointed by the President or elected by the club general membership. The committee shall function according to the terms of the Constitution. It shall be the responsibility of the Executive Committee to appoint a replacement for any office which becomes vacant during the year. It shall also be the responsibility of the Committee to appoint or request a volunteer to fill additional chair positions as deemed necessary. The Committee shall also be the deciding factor on any rules or regulation disputes not resolved by the Rules Chairwoman. The Executive Committee shall meet annually prior to the seasonal play to review the dates for upcoming tournaments, rules and regulation changes, handicap costs and changes, the agenda for Monday Night Tournament play, and to discuss and implement any recommendations or changes in the best interest of the Club membership. At this meeting, the dates and a rain date shall be determined for the Club Championship and the Member Guest Tournament. A mid to late season meeting will be scheduled to determine funding for championship prizes and banquet gift, as well as to determine carry over funding for the next season. Additional meetings will be called as deemed necessary.

#### **Article V – Committees**

- a) **Public Relations and Social Committees** – The Committee shall be responsible for the publicity of Club activities and events and shall notify the local papers of upcoming events. The Committee shall be responsible for the refreshments for the special Club meetings or events, but not to include tournament events.
- b) **Nominating Committee** – It shall be the responsibility of the Executive Committee to select a Nominating Committee or solicit members to fill Club officer or committee positions.
- c) **Constitution Committee** – The Club constitution shall be reviewed by the Executive Committee and then brought to the membership for a vote. A two-thirds (2/3) affirmative vote of members in good standing is necessary for passing the recommendation. A copy of the constitution shall be distributed at the beginning of each season.

## **Article VI – Weekly Play**

It shall be the responsibility of the Tournament Director to set up the weekly play schedule and to distribute the schedule to all members. The specific instructions and rules of the evening event shall be posted in the clubhouse prior to tee time. The Tournament Director shall be responsible for the weekly sign-in sheets and eligibility of players. In order to be eligible for a prize or award the member must be in good standing with all dues paid and must have a handicap. In order to post a handicap, five (5) scores must be submitted to the Handicap Chairwoman. It shall be the Tournament Director's responsibility to obtain and post the winning "chits" for Monday Night Play. She shall notify the Treasurer when additional funds are needed. The Executive Committee shall establish the number of "chits" to be awarded based on the Club's funds and the anticipated membership. Club funds collected are allotted to prizes and awards for tournament play and Club Championship.

**In the event of inclement weather**, the Chantclair Golf Club shall determine the status of play. It will be the determination of Chantclair and a Club officer should play need to be cancelled or suspended. Members may call the clubhouse at 3:00 pm for cancellation information.

**Hole-In-One** – Any and all members may participate in the hole-in-one fund, the fee to be determined at the annual meeting. All participants are eligible to win the pot upon making a hole-in-one during tournament play. The monies received for hole-in-one fund will remain separate and distinct from other Club funds and may be carried over to the next season if there is no winner. In order to win the pot, you must be a participant in the season that the hole-in-one is achieved. All holes-in-one must be witnessed and documented as to date, time and hole. In the event of two holes-in-one in one event, only the first hole-in-one will be rewarded if properly documented and witnessed.

**Kickers** – A kicker fund will be set up for each tournament event. This is a voluntary contribution. A number will be drawn during the event and all members with gross scores ending in the kickers number will share the proceeds. The amount contributed will be determined by the Handicap Chairwoman or her designee. Should a winner not be determined on the first number, a new number will continue to be pulled until such time as a winner is determined.

**Waterhole (Hole #4)** – All members that drive into the water on the fourth hole are requested to pay the penalty of ten cents (\$0.10). The collection jar will be on the sign in table. Funds received from the penalty jar will be used at the Tournament Director's discretion.

## **Article VII – Membership**

Each member shall be responsible for the timely payment of the Club's annual dues to remain a member in good standing in the Club and be eligible for the Club Championship Tournament and weekly prizes. All members shall be responsible for signing in and posting their scores on the weekly sign in sheets. Each member shall also be responsible for signing in on the handicap sheet (or computer) in accordance with the handicap rules. Any questions on posting of score should be addressed to the Handicap Chairwoman or an Executive Committee member.

## **Article VIII – Special Tournaments**

### **Club Championship**

The dates and a rain date for the Club Championship shall be determined by the Executive Committee and announced at the first general membership meeting. The tournament shall be a two day event.

**Eligibility** – In order to be eligible for the tournament, a member must be in good standing with all dues and fees paid up to date and have participated in a minimum of one half (1/2) of regular weekly play for the season (editorial – the number of weekly play dates will be all scheduled tournament dates minus the cancellations, should there be any. This number will be determined at the end of the season). There will be NO early play on championship dates. Players may not play the course on the same day prior to the Club Championship tee off time. Any practice on the course on tournament day prior to tee time will result in disqualification.

**Flights** – The membership shall be divided into flights based on the handicaps effective on July 1<sup>st</sup> and posted prior to the Tournament. Flights will be as follows: A, B, C. The number of flights needed will be determined by the handicap range, but not exceed more than six flights.

**Winners** – The Club Champion shall be the lowest gross scoring golfer during the Club Championship Tournament from the entire league without handicap. The handicap figure will be that figure posted prior to the tournament (handicaps as of July 1<sup>st</sup>), and will not be adjusted during the tournament.

In the event of a tie for Club Championship, a nine hole play off will be scheduled by the Tournament Director. This event will be posted one week in advance and will be based on low gross. A flip of a coin will determine the starting player. The playoff grouping shall include at least one additional club member. In the event of a tie within a flight, there will be no playoff and prizes will be awarded accordingly. The Club Championship winner's name shall be posted on the club bulletin board; winners in individual flights shall be announced at the annual banquet. Trophies or prizes for the tournament will be chosen and awarded by the Tournament Director, or designee, at the annual banquet. All winners will be subject to the tournament rules for qualification, i.e., maintaining good standing (and attendance) for the remainder of the season. It is the Tournament Director's responsibility to notify or post the names of members that are not qualified for the tournament prior to the tournament and then to update as necessary.

### **Member Guest Tournament**

The Club will sponsor a Member Guest Tournament, the date of which will be determined by the Executive Committee. A committee will be established for this event. The event is open to all membership. Each member may invite a female guest over the age of eighteen (18) to play in the nine hole event. The Club treasury shall provide for each playing member \$3.00 to be used for favors for guests. All prizes and cost of the tournament and refreshments shall be determined by the Committee and included in the entrance fee. This event is a regular Monday night event and will be run independently of regularly scheduled events.